



# KANE COUNTY

GILLAM, DAHL, Davoust, Hernandez, Lewis, Molina, Thomas

## JOBS COMMITTEE

FRIDAY, JANUARY 12, 2018

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County Board Room

Agenda

10:00 AM

Kane County Government Center, 719 S. Batavia Ave., Bldg. A, Geneva, IL 60134

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1. **Call to Order**
2. **Approval of Minutes: December 15, 2017**
3. **Office of Community Reinvestment - Workforce Development Division**
  - A. OCR Financials (attached)
  - B. **Resolution:** Authorizing Contracting for Rapid Response Employment Services for Workers Impacted at Caterpillar (not included)
4. **Comments by Co-Chair**
5. **Jobs Committee Priorities**
  - A. Why Kane 2018 Website Discussion - Kane County IT Department (Priorities 3, 4, and 6)
6. **Public Comment**
7. **Reports Placed on File**
8. **Executive Session (If Needed)**
9. **Adjournment**

# Memorandum

**To:** JOBS Committee

**From:** Maria Luisa Gonzalez, Fiscal Manager

**Date:** January 12, 2018

**Re:** Monthly Fiscal report

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## **WIOA16 Budget report**

Through the November reports, we have now spent and obligated 99% of this grant. This grant ends June 30, 2018, and we have until then to spend down this grant.

## **WIOA17 Budget report**

Carry-in funds have been fully obligated for youth, dislocated worker, and adult, allowing us to obligate funds in the new grant. Actual expenditures are now being charged to the youth out, adult, and dislocated worker funding streams. The monthly benchmark target through November would be around 33% spent/obligated. Youth has exceeds that, while dislocated worker and adult are low.

## **Trade 16 Budget report**

The first wave of spring vouchers are starting to come in for this grant. Currently, it is at 56% spent and obligated.

## **WIOA Rapid Response Layoffs and Closings report**

We have until January 2018, to spend the remaining \$26,267 of this grant.

## **WIOA Local Incentive**

This grant was awarded because of meeting some of the benchmarks for PY15. We have until June 30, 2018, to spend the remaining \$16,558 of this grant.

# WIOA 16 Budget-Expenditure Summary Report

Prepared by Kane County

**Grant Year-Number: 16-681005**

**Report Period: 07/01/2016 through 11/30/2017**

	Budget	Expenditures through 11/30/17	Obligations Reported through 11/30/17	Balance	% of budget spent and obligated
1000 SALARY AND FRINGE BENEFITS	\$ 455,578.00	\$ 412,582.45	\$ -	\$ 42,995.55	
1010 OTHER ADMIN	45,857.00	51,026.04	-	(5,169.04)	
<b>TOTAL ADMIN:</b>	<b>\$ 501,435.00</b>	<b>\$ 463,608.49</b>	<b>\$ -</b>	<b>\$ 37,826.51</b>	92.5%
2000 YOUTH-I/S SALARY AND FRINGE BENEFITS	\$ 18,192.00	\$ 9,154.54	\$ -	\$ 9,037.46	
2010 YOUTH-I/S OTHER PROGRAM COSTS	103,103.00	127,732.02	-	(24,629.02)	
2100 YOUTH-I/S DIRECT TRAINING COSTS	6,219.00	1,551.81	-	4,667.19	
2140 YOUTH-I/S WORK BASED TRAINING	63,116.00	49,565.28	2,626.35	10,924.37	
<b>TOTAL YOUTH-IN SCHOOL:</b>	<b>\$ 190,630.00</b>	<b>\$ 188,003.65</b>	<b>\$ 2,626.35</b>	<b>\$ 0.00</b>	100.0%
3000 YOUTH-O/S SALARY AND FRINGE BENEFITS	\$ 22,056.00	\$ 73,699.33	\$ -	\$ (51,643.33)	
3010 YOUTH-O/S OTHER PROGRAM COSTS	748,967.00	618,789.30	-	130,177.70	
3100 YOUTH-O/S DIRECT TRAINING COSTS	154,343.00	309,583.71	-	(155,240.71)	
3140 YOUTH-O/S WORK BASED TRAINING	508,326.00	414,706.63	16,913.03	76,706.34	
<b>TOTAL YOUTH-OUT OF SCHOOL:</b>	<b>\$ 1,433,692.00</b>	<b>\$ 1,416,778.97</b>	<b>\$ 16,913.03</b>	<b>\$ (0.00)</b>	100.0%
4000 ADULT - SALARY AND FRINGE BENEFITS	\$ 397,951.00	\$ 319,587.85	\$ -	\$ 78,363.15	
4010 ADULT - OTHER PROGRAM COSTS	248,249.00	268,245.63	-	(19,996.63)	
4100 ADULT - DIRECT TRAINING COSTS	654,450.00	817,024.52	-	(162,574.52)	
4140 ADULT - ADULT WORK BASED TRAINING	109,788.00	5,580.00	-	104,208.00	
<b>TOTAL ADULT:</b>	<b>\$ 1,410,438.00</b>	<b>\$ 1,410,438.00</b>	<b>\$ -</b>	<b>\$ -</b>	100.0%
5000 DISLOCATED WRK - SALARY/FRINGE BENEFITS	\$ 596,927.00	\$ 371,747.74	\$ -	\$ 225,179.26	
5010 DISLOCATED WRK - OTHER PROGRAM COSTS	201,946.00	280,768.40	-	(78,822.40)	
5100 DISLOCATED WRK - DIRECT TRAINING COSTS	580,185.00	813,461.06	-	(233,276.06)	
5140 DISLOCATED WRK - WORK BASED TRAINING	99,108.00	12,188.80	-	86,919.20	
<b>TOTAL DW:</b>	<b>\$ 1,478,166.00</b>	<b>\$ 1,478,166.00</b>	<b>\$ -</b>	<b>\$ (0.00)</b>	100.0%
<b>GRAND TOTAL:</b>	<b>\$ 5,014,361.00</b>	<b>\$ 4,956,995.11</b>	<b>\$ 19,539.38</b>	<b>\$ 37,826.51</b>	

## FINANCIAL BENCHMARKS

**Grant 99% expended and obligated as of 11/30/2017. Grant must be fully expended by 6/30/2018.**

# WIOA 16 Expenditure Detail Report

Grant Year-Number: 16-681005

Report Period: 07/01/2016 through 11/30/2017

GRS Category	Account Number	Account Description	Expenditures through November 2017	Accruals through November 2017	Total Expenditures			
<b>Fund 480 - Department 98116 - WIOA 16</b>								
<b>Sub-Department 98100 - Administration</b>								
Salary and Fringe	40000	Salaries and Wages	293,512.73	.00	293,512.73	<b>Subtotals:</b>		
Salary and Fringe	45390	Fringe	108,315.31	.00	108,315.31	Salary and Fringe	\$	412,582.45
Other Admin	50340	Software Licensing Cost	.00	.00	.00	Other Admin	\$	51,026.04
Other Admin	50590	Professional Services	14,547.21	.00	14,547.21		\$	463,608.49 TRUE
Other Admin	52130	Repairs & Maint - Computers	8,711.91	.00	8,711.91			
Other Admin	52180	Building Space Rental	9,717.08	.00	9,717.08			
Other Admin	52190	Equipment Rental	67.89	.00	67.89			
Salary and Fringe	53000	Liability Insurance	5,306.28	.00	5,306.28			
Salary and Fringe	53010	Workers Comp	5,448.13	.00	5,448.13			
Other Admin	53020	Unemployment Claims	376.58	.00	376.58			
Other Admin	53070	Legal Printing	9.81	.00	9.81			
Other Admin	53100	Conferences and Meetings	687.22	.00	687.22			
Other Admin	53120	Employee Mileage Expense	289.54	.00	289.54			
Other Admin	53130	General Association Dues	2,277.17	.00	2,277.17			
Other Admin	60000	Office Supplies	2,968.52	.00	2,968.52			
Other Admin	60040	Postage	170.64	.00	170.64			
Other Admin	60500	Equipment >\$1000	355.86	.00	355.86			
Other Admin	60570	Office furniture & equip - Non cap	8,461.19	.00	8,461.19			
Other Admin	64000	Telephone	870.02	.00	870.02			
Other Admin	64020	Internet	363.38	.00	363.38			
Other Admin		Admin Other	.00	1,152.02	1,152.02			
<b>Administration</b>	<b>Expense Totals</b>		<b>\$462,456.47</b>	<b>\$1,152.02</b>	<b>\$463,608.49</b>			
<b>Sub-Department 98200 - Youth In School</b>								
Salary and Fringe	40000	Salaries and Wages	7,336.90	.00	7,336.90	<b>Subtotals:</b>		
Salary and Fringe	45390	Fringe	1,518.58	.00	1,518.58	Salary and Fringe	\$	9,154.54
Other Program Cost	50340	Software Licensing Cost	124.64	.00	124.64	Other Program Cost	\$	127,732.02
Other Program Cost	50590	Professional Services	19,139.58	.00	19,139.58	Direct Training	\$	1,551.81
Other Program Cost	52130	Repairs & Maint - Computers	569.14	.00	569.14	Work Based Training	\$	49,565.28
Other Program Cost	52160	Repairs & Maint - Equipment	5.40	.00	5.40		\$	188,003.65 TRUE
Other Program Cost	52180	Building Space Rental	609.77	.00	609.77			
Other Program Cost	52190	Equipment Rental	4.70	.00	4.70			
Salary and Fringe	53000	Liability Insurance	147.57	.00	147.57			
Salary and Fringe	53010	Workers Compensation	151.49	.00	151.49			
Other Program Cost	53020	Unemployment Claims	35.67	.00	35.67			
Other Program Cost	53070	Legal Printing	1.76	.00	1.76			
Other Program Cost	53100	Conference and Meetings	734.70	.00	734.70			
Other Program Cost	53120	Employee Mileage Expense	123.40	.00	123.40			
Other Program Cost	53130	General Association Dues	90.92	.00	90.92			
Other Program Cost	55000	Miscellaneous Contractual Exp	82,331.36	23,778.41	106,109.77			
Work Based Training	55025	Work Based Learning Activities	40,275.81	9,289.47	49,565.28			
Direct Training	55061	Youth Supportive Services	1,112.25	405.66	1,517.91			
Direct Training	55064	Academin/Pre-Vocational Svc	33.90	.00	33.90			
Other Program Cost	60000	Office Supplies	78.88	.00	78.88			
Other Program Cost	60040	Postage	13.89	.00	13.89			
Other Program Cost	60500	Equipment >\$1000	9.77	.00	9.77			
Other Program Cost	64000	Telephone	48.57	.00	48.57			
Other Program Cost	64020	Internet	26.77	.00	26.77			
Other Program Cost	64020	Other	.00	4.69	4.69			
<b>Youth In School</b>	<b>Expense Totals</b>		<b>\$154,525.42</b>	<b>\$33,478.23</b>	<b>\$188,003.65</b>			
<b>Sub-Department 98250 - Youth Out School</b>								
Salary and Fringe	40000	Salaries and Wages	57,949.29	.00	57,949.29	<b>Subtotals:</b>		
Salary and Fringe	45390	Fringe	13,422.97	.00	13,422.97	Salary and Fringe	\$	73,699.33
Other Program Cost	50340	Software Licensing Cost	643.67	.00	643.67	Other Program Cost	\$	618,789.30
Other Program Cost	50590	Professional Services	19,200.31	.00	19,200.31	Direct Training	\$	309,583.71
Other Program Cost	52130	Repairs & Maint - Computers	4,506.27	.00	4,506.27	Work Based Training	\$	414,706.63
Other Program Cost	52160	Repairs & Maint - Equipment	39.42	.00	39.42		\$	1,416,778.97 TRUE
Other Program Cost	52180	Building Space Rental	4,789.35	.00	4,789.35			
Other Program Cost	52190	Equipment Rental	37.76	.00	37.76			
Salary and Fringe	53000	Liability Insurance	1,148.18	.00	1,148.18			
Salary and Fringe	53010	Workers Compensation	1,178.89	.00	1,178.89			
Other Program Cost	53020	Unemployment Claims	352.35	.00	352.35			
Other Program Cost	53070	Legal Printing	16.42	.00	16.42			
Other Program Cost	53100	Conference and Meetings	786.65	.00	786.65			
Other Program Cost	53120	Employee Mileage Expense	123.38	.00	123.38			
Other Program Cost	53130	General Association Dues	684.96	.00	684.96			
Other Program Cost	55000	Miscellaneous Contractual Exp	585,977.14	.00	585,977.14			
Work Based Training	55025	Work Based Learning Activities	341,687.31	61,834.64	403,521.95			
Direct Training	55060	Youth ITA	151,923.04	101,225.11	253,148.15			
Direct Training	55061	Youth Supportive Services	37,139.15	13,437.58	50,576.73			
Work Based Training	55062	Youth WBL ITA	4,047.00	.00	4,047.00			
Work Based Training	55063	Youth OJT	7,137.68	.00	7,137.68			
Direct Training	55064	Academin/Pre-Vocational Svc	5,132.42	726.41	5,858.83			
Other Program Cost	60000	Office Supplies	775.00	.00	775.00			

# WIOA 16 Expenditure Detail Report

Grant Year-Number: 16-681005

Report Period: 07/01/2016 through 11/30/2017

GRS Category	Account Number	Account Description	Expenditures through November 2017	Accruals through November 2017	Total Expenditures
Other Program Cost	60040	Postage	100.38	.00	100.38
Other Program Cost	60500	Equipment >\$1000	106.82	.00	106.82
Other Program Cost	64000	Telephone	391.12	.00	391.12
Other Program Cost	64020	Internet	211.24	.00	211.24
Other Program Cost		Other	.00	47.06	47.06
<b>Youth Out School Expense Totals</b>			<b>\$1,239,508.17</b>	<b>\$177,270.80</b>	<b>\$1,416,778.97</b>

<b>Sub-Department 98300 - Adult</b>					
Salary and Fringe	40000	Salaries and Wages	228,900.83	.00	228,900.83
Salary and Fringe	45390	Fringe	82,248.14	.00	82,248.14
Other Program Cost	50340	Software Licensing Cost	1,713.30	.00	1,713.30
Other Program Cost	50590	Professional Services	370.38	.00	370.38
Other Program Cost	52010	Janitorial Services	5,302.06	.00	5,302.06
Other Program Cost	52130	Repairs & Maint - Computers	21,444.09	.00	21,444.09
Other Program Cost	52140	Repairs & Maint - Copiers	114.80	.00	114.80
Other Program Cost	52160	Repairs & Maint - Equipment	229.74	.00	229.74
Other Program Cost	52180	Building Space Rental	43,771.60	.00	43,771.60
Other Program Cost	52190	Equipment Rental	157.09	.00	157.09
Salary and Fringe	53000	Liability Insurance	4,190.75	.00	4,190.75
Salary and Fringe	53010	Workers Compensation	4,248.13	.00	4,248.13
Other Program Cost	53020	Unemployment Claims	1,806.54	.00	1,806.54
Other Program Cost	53040	General Advertising	38.65	.00	38.65
Other Program Cost	53070	Legal Printing	93.06	.00	93.06
Other Program Cost	53120	Employee Mileage Expense	1,969.04	.00	1,969.04
Other Program Cost	53130	General Association Dues	3,793.18	.00	3,793.18
Other Program Cost	55000	Miscellaneous Contractual Exp	172,130.97	.00	172,130.97
Other Program Cost	60000	Office Supplies	5,750.59	.00	5,750.59
Other Program Cost	60040	Postage	441.01	.00	441.01
Other Program Cost	60500	Equipment>\$1000	673.72	.00	673.72
Other Program Cost	63000	Utilities - Natural Gas	446.26	.00	446.26
Other Program Cost	63010	Utilities - Electric	1,836.77	.00	1,836.77
Other Program Cost	64000	Telephone	1,819.41	.00	1,819.41
Other Program Cost	64020	Internet	4,343.37	.00	4,343.37
Direct Training	82015	DT ITA	753,665.89	4,960.89	758,626.78
Work Based Training	82040	DT OJT (On the Job Training)	5,580.00	.00	5,580.00
Direct Training	82100	SS Transportation Assistance	53,448.33	.00	53,448.33
Direct Training	82170	SS Other Supportive Services	4,949.41	.00	4,949.41
Other Program Cost		Adult Other	.00	.00	.00
<b>Adult Expense Totals</b>			<b>\$1,405,477.11</b>	<b>\$4,960.89</b>	<b>\$1,410,438.00</b>

Subtotals:		
Salary and Fringe	\$	319,587.85
Other Program Cost	\$	268,245.63
Direct Training	\$	817,024.52
Work Based Training	\$	5,580.00
	\$	1,410,438.00
		TRUE

<b>Sub-Department 98400 - Dislocated Worker</b>					
Salary and Fringe	40000	Salaries and Wages	264,613.83	.00	264,613.83
Salary and Fringe	45390	Fringe	98,837.00	.00	98,837.00
Other Program Cost	50340	Software Licensing Cost	4,969.25	.00	4,969.25
Other Program Cost	50590	Professional Services	707.05	.00	707.05
Salary and Fringe	50600	Temporary Help	.00	.00	.00
Other Program Cost	52010	Janitorial Services	3,204.92	.00	3,204.92
Other Program Cost	52130	Repairs & Maint - Computers	39,361.82	.00	39,361.82
Other Program Cost	52160	Repairs & Maint - Equipment	460.43	.00	460.43
Other Program Cost	52180	Building Space Rental	56,108.90	.00	56,108.90
Other Program Cost	52190	Equipment Rental	390.71	.00	390.71
Salary and Fringe	53000	Liability Insurance	3,848.00	.00	3,848.00
Salary and Fringe	53010	Workers Compensation	4,448.91	.00	4,448.91
Other Program Cost	53020	Unemployment Claims	4,988.31	.00	4,988.31
Other Program Cost	53040	General Advertising	32.65	.00	32.65
Other Program Cost	53070	Legal Printing	135.26	.00	135.26
Other Program Cost	53120	Employee Mileage Expense	2,439.01	.00	2,439.01
Other Program Cost	53130	General Association Dues	14,700.07	.00	14,700.07
Other Program Cost	55000	Miscellaneous Contractual Exp	134,675.52	.00	134,675.52
Other Program Cost	60000	Office Supplies	7,156.80	.00	7,156.80
Other Program Cost	60040	Postage	827.08	.00	827.08
Other Program Cost	60500	Equipment>\$1000	951.85	.00	951.85
Other Program Cost	63000	Utilities - Natural Gas	11.67	.00	11.67
Other Program Cost	63010	Utilities-Electric	1,435.96	.00	1,435.96
Other Program Cost	64000	Telephone	3,981.24	.00	3,981.24
Other Program Cost	64020	Internet	4,229.88	.00	4,229.88
Direct Training	82015	DT ITA	755,399.81	5,300.00	760,699.81
Work Based Training	82040	DT OJT (On the Job Training)	12,188.80	.00	12,188.80
Direct Training	82100	SS Transportation Assistance	47,071.22	.00	47,071.22
Direct Training	82170	SS Other Supportive Services	5,690.05	.00	5,690.05
Other Program Cost		DW Other	.00	.00	.00
<b>Dislocated Worker Expense Totals</b>			<b>\$1,472,866.00</b>	<b>\$5,300.00</b>	<b>\$1,478,166.00</b>

Subtotals:		
Salary and Fringe	\$	371,747.74
Other Program Cost	\$	280,768.38
Direct Training	\$	813,461.08
Work Based Training	\$	12,188.80
	\$	1,478,166.00
		TRUE

**Fund 480 - Department 98116 - WIOA 16 Totals**      **\$4,734,833.17**    **\$222,161.94**    **\$4,956,995.11**

# WIOA 17 Budget-Expenditure Summary Report

Prepared by Kane County

Grant Year-Number: 17-681005

Report Period: 07/01/2017 through 11/30/2017

	Budget	Expenditures through 11/30/17	Obligations Reported through 11/30/17	Balance	% of budget spent and obligated
1000 SALARY	\$ 428,870.00	\$ -	\$ -	\$ 428,870.00	
1010 OTHER ADMIN	\$ 2,016.00	\$ -	\$ -	\$ 2,016.00	
1050 FRINGE BENEFITS	184,451.00	-	-	184,451.00	
<b>TOTAL ADMIN:</b>	<b>\$ 615,337.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 615,337.00</b>	0.0%
2000 YOUTH-I/S SALARY	\$ 18,261.00	\$ -	\$ -	\$ 18,261.00	
2010 YOUTH-I/S OTHER PROGRAM COSTS	137,021.00	-	53,665.11	83,355.89	
2050 YOUTH-I/S FRINGE BENEFITS	5,745.00	-	-	5,745.00	
2100 YOUTH-I/S DIRECT TRAINING COSTS	-	-	1,888.25	(1,888.25)	
2140 YOUTH-I/S WORK BASED TRAINING	68,959.00	-	15,485.05	53,473.95	
<b>TOTAL YOUTH-IN SCHOOL:</b>	<b>\$ 229,986.00</b>	<b>\$ -</b>	<b>\$ 71,038.41</b>	<b>\$ 158,947.59</b>	30.9%
3000 YOUTH-O/S SALARY	\$ 54,784.00	\$ -	\$ -	\$ 54,784.00	
3010 YOUTH-O/S OTHER PROGRAM COSTS	885,022.00	91,416.83	432,038.67	361,566.50	
3050 YOUTH-O/S FRINGE BENEFITS	17,228.00	-	-	17,228.00	
3100 YOUTH-O/S DIRECT TRAINING COSTS	202,462.00	-	-	202,462.00	
3140 YOUTH-O/S WORK BASED TRAINING	524,885.00	-	219,044.03	305,840.97	
<b>TOTAL YOUTH-OUT OF SCHOOL:</b>	<b>\$ 1,684,381.00</b>	<b>\$ 91,416.83</b>	<b>\$ 651,082.70</b>	<b>\$ 941,881.47</b>	44.1%
4000 ADULT - SALARY	\$ 312,986.00	\$ 46,378.65	\$ -	\$ 266,607.35	
4010 ADULT - OTHER PROGRAM COSTS	264,651.00	58,822.76	119,148.97	86,679.27	
4050 ADULT - FRINGE BENEFITS	159,794.00	20,010.93	-	139,783.07	
4100 ADULT - DIRECT TRAINING COSTS	841,000.00	180,964.59	-	660,035.41	
4140 ADULT - ADULT WORK BASED TRAINING	90,000.00	-	-	90,000.00	
<b>TOTAL ADULT:</b>	<b>\$ 1,668,431.00</b>	<b>\$ 306,176.93</b>	<b>\$ 119,148.97</b>	<b>\$ 1,243,105.10</b>	25.5%
5000 DISLOCATED WRK - SALARY	\$ 484,229.00	\$ 15,846.77	\$ -	\$ 468,382.23	
5010 DISLOCATED WRK - OTHER PROGRAM COSTS	357,815.00	38,503.91	79,432.33	239,878.76	
5050 DISLOCATED WRK - FRINGE BENEFITS	259,199.00	976.67	-	258,222.33	
5100 DISLOCATED WRK - DIRECT TRAINING COSTS	769,000.00	44,984.14	-	724,015.86	
5140 DISLOCATED WRK - WORK BASED TRAINING	85,000.00	-	15,000.00	70,000.00	
<b>TOTAL DW:</b>	<b>\$ 1,955,243.00</b>	<b>\$ 100,311.49</b>	<b>\$ 94,432.33</b>	<b>\$ 1,760,499.18</b>	10.0%
<b>GRAND TOTAL:</b>	<b>\$ 6,153,378.00</b>	<b>\$ 497,905.25</b>	<b>\$ 935,702.41</b>	<b>\$ 4,719,770.34</b>	

## FINANCIAL BENCHMARKS

Grant 23% expended and obligated as of 11/30/2017. Grant must be fully expended by 6/30/2019.

FUNDING STREAM	BUDGET	TOTAL FUNDS OBLIGATED through 11/30/17	TOTAL OBLIGATION % at 11/30/17	TOTAL DIRECT TRAINING % as of November 2017
Adult	\$ 1,668,431	\$ 425,326	25%	56%
Dislocated Worker	\$ 1,955,243	\$ 194,744	10%	
<b>Totals</b>	<b>\$ 3,623,674</b>	<b>\$ 620,070</b>		

FUNDING STREAM	BUDGET	TOTAL FUNDS OBLIGATED through 11/30/17	TOTAL OBLIGATION % at 11/30/17	TOTAL YOUTH OUT OF SCHOOL % as of November 2017	TOTAL WORK BASED LEARNING % as of November 2017
Youth	\$ 1,914,367	\$ 813,538	42%	5%	0%

The 80% obligation requirement for the Adult, Dislocated Worker and Youth funding streams and the 40% direct training requirement for adult and dislocated worker funding streams need to be satisfied by June 30, 2018. These are the two benchmarks that are required to be met within the first year of the 2 year WIOA grant.

# WIOA 17 Expenditure Detail Report

Grant Year-Number: 17-681005

Report Period: 07/01/2017 through 11/30/2017

GRS Category	Account Number	Account Description	Expenditures through November 2017	Accruals through November 2017	Total Expenditures			
Fund 480 - Department 98117 - WIOA 17								
Sub-Department 98250 - Youth Out School								
Salary	40000	Salaries and Wages		.00	.00	Subtotals:		
Fringe	45390	Fringe		.00	.00	Salary	\$	-
Other Program Cost	50340	Software Licensing Cost		.00	.00	Fringe	\$	-
Other Program Cost	50590	Professional Services		.00	.00	Other Program Cost	\$	91,416.83
Other Program Cost	52130	Repairs & Maint - Computers		.00	.00	Direct Training	\$	-
Other Program Cost	52180	Building Space Rental		.00	.00	Work Based Training	\$	-
Other Program Cost	52190	Equipment Rental		.00	.00		\$	91,416.83
Other Program Cost	55000	Miscellaneous Contractual Exp		91,416.83	91,416.83			TRUE
Other Program Cost		Other		.00	.00			
Youth Out School	Expense Totals		\$0.00	\$91,416.83	\$91,416.83			
Sub-Department 98300 - Adult								
Salary	40000	Salaries and Wages	46,378.65	.00	46,378.65	Subtotals:		
Fringe	45390	Fringe	18,635.78	.00	18,635.78	Salary	\$	46,378.65
Other Program Cost	50340	Software Licensing Cost	.00	.00	.00	Fringe	\$	20,010.93
Other Program Cost	50590	Professional Services	13.59	.00	13.59	Other Program Cost	\$	58,822.76
Other Program Cost	52010	Janitorial Services	601.35	.00	601.35	Direct Training	\$	180,964.59
Other Program Cost	52130	Repairs & Maint - Computers	1,582.73	.00	1,582.73	Work Based Training	\$	-
Other Program Cost	52180	Building Space Rental	4,358.93	.00	4,358.93		\$	306,176.93
Other Program Cost	52190	Equipment Rental	50.74	.00	50.74			TRUE
Fringe	53000	Liability Insurance	651.54	.00	651.54			
Fringe	53010	Workers Compensation	723.61	.00	723.61			
Other Program Cost	53120	Employee Mileage Expense	276.06	73.29	349.35			
Other Program Cost	53130	General Association Dues	587.68	.00	587.68			
Other Program Cost	55000	Miscellaneous Contractual Exp	15,897.54	33,692.30	49,589.84			
Other Program Cost	60000	Office Supplies	56.40	.00	56.40			
Other Program Cost	60040	Postage	72.90	.00	72.90			
Other Program Cost	63000	Utilities - Natural Gas	19.09	.00	19.09			
Other Program Cost	63010	Utilities - Electric	208.98	.00	208.98			
Other Program Cost	64000	Telephone	745.51	.00	745.51			
Other Program Cost	64020	Internet	322.15	.00	322.15			
Direct Training	82015	DT ITA	137,281.36	29,942.13	167,223.49			
Direct Training	82100	SS Transportation Assistance	10,441.57	2,489.53	12,931.10			
Direct Training	82170	SS Other Supportive Services	810.00	.00	810.00			
Other Program Cost		Adult Other	.00	263.52	263.52			
Adult	Expense Totals		\$239,716.16	\$66,460.77	\$306,176.93			
Sub-Department 98400 - Dislocated Worker								
Salary	40000	Salaries and Wages	15,846.77	.00	15,846.77	Subtotals:		
Fringe	45390	Fringe	.00	.00	.00	Salary	\$	15,846.77
Other Program Cost	50340	Software Licensing Cost	.00	.00	.00	Fringe	\$	976.67
Other Program Cost	50590	Professional Services	23.97	.00	23.97	Other Program Cost	\$	38,503.91
Salary and Fringe	50600	Temporary Help		.00	.00	Direct Training	\$	44,984.14
Other Program Cost	52010	Janitorial Services	562.23	.00	562.23	Work Based Training	\$	-
Other Program Cost	52130	Repairs & Maint - Computers	1,146.44	.00	1,146.44		\$	100,311.49
Other Program Cost	52140	Repairs & Maint - Copiers	572.18	.00	572.18			TRUE
Other Program Cost	52160	Repairs & Maint - Equipment	154.39	.00	154.39			
Other Program Cost	52180	Building Space Rental	5,326.97	.00	5,326.97			
Other Program Cost	52190	Equipment Rental		.00	.00			
Fringe	53000	Liability Insurance	481.91	.00	481.91			
Fringe	53010	Workers Compensation	494.76	.00	494.76			
Other Program Cost	53120	Employee Mileage Expense		73.30	73.30			
Other Program Cost	55000	Miscellaneous Contractual Exp	6,802.98	22,461.48	29,264.46			
Other Program Cost	60000	Office Supplies	193.81	.00	193.81			
Other Program Cost	63000	Utilities - Natural Gas	56.47	.00	56.47			
Other Program Cost	63010	Utilities-Electric	197.08	.00	197.08			
Other Program Cost	64000	Telephone	314.85	.00	314.85			
Other Program Cost	64020	Internet	153.46	.00	153.46			
Direct Training	82015	DT ITA		44,294.53	44,294.53			
Direct Training	82100	SS Transportation Assistance		689.61	689.61			
Other Program Cost		DW Other		464.30	464.30			
Dislocated Worker	Expense Totals		\$32,328.27	\$67,983.22	\$100,311.49			
Fund 480 - Department 98117 - WIOA 17 Totals			\$272,044.43	\$225,860.82	\$497,905.25			

Office of Community Reinvestment - Workforce Development Division			
Trade Adjustment Assistance/DCEO grant			
09/01/17 - 09/30/18			
Expenses through November 2017			
Description	Payment Processing	Training	Total
September-17		32.47	32.47
October-17		35,566.36	35,566.36
November-17	4,840.56	94,076.23	98,916.79
December-17			-
January-18			-
February-18			-
March-18			-
April-18			-
May-18			-
June-18			-
July-18			-
August-18			-
September-18			-
<b>GRANT YEAR TOTAL</b>	4,840.56	129,675.06	134,515.62
	T	T	T
Accruals through November 2017	-	6,598.49	6,598.49
Obligations through November 2017	-	-	-
Subtotal actuals, accruals, and obligations	<u>4,840.56</u>	<u>136,273.55</u>	<u>141,114.11</u>
<b>Approved Original Budget Amount:</b>	18,315.00	231,920.55	250,235.55
<b>Available amount:</b>	<b>\$ 13,474.44</b>	<b>\$ 95,647.00</b>	<b>\$ 109,121.44</b>
<b>Budget to Actual Variance:</b>	26%	59%	56%

Office of Community Reinvestment - Workforce Development Division			
WIOA Rapid Response Layoffs and Closings/DCEO grant			
10/01/16 - 01/31/18			
Expenses through November 2017			
Description	Case Management	Supportive Services	Total
October-16	-	-	-
November-16	-	-	-
December-16	-	-	-
January-17	-	-	-
February-17	-	-	-
March-17	11,702.05		11,702.05
April-17	13,613.82		13,613.82
May-17	15,300.86		15,300.86
June-17	13,223.79		13,223.79
July-17	17,512.54	1,528.15	19,040.69
August-17	16,070.34	173.65	16,243.99
September-17	15,017.69		15,017.69
October-17	17,197.28	172.41	17,369.69
November-17	15,636.81	694.70	16,331.51
December-17			-
January-18			-
<b>GRANT YEAR TOTAL</b>	135,275.18	2,568.91	137,844.09
	T	T	T
Accruals through November 2017		675.00	675.00
Obligations through November 2017	-	-	-
Subtotal actuals, accruals, and obligations	<u>135,275.18</u>	<u>3,243.91</u>	<u>138,519.09</u>
Approved Original Budget Amount:	79,083.00	5,837.80	84,920.80
Approved Budget Modifications:	79,866.00	-	79,866.00
Approved Budget Amount:	158,949.00	5,837.80	164,786.80
Available amount:	\$ 23,673.82	\$ 2,593.89	\$ 26,267.71
Budget to Actual Variance:	85%	56%	84%

<b>Office of Community Reinvestment - Workforce Development Division</b>		
<b>WIOA Local Incentive</b>		
<b>04/01/17 - 06/30/18</b>		
<b>Expenses through November 2017</b>		
<b>Description</b>	<b>Local Incentive Funds</b>	<b>Total</b>
April-17		-
May-17		-
June-17		-
July-17	7,249.35	7,249.35
August-17	2,184.08	2,184.08
September-17		-
October-17		-
November-17		-
December-17		-
January-18		-
February-18		-
March-18		-
April-18		-
May-18		-
June-18		-
<b>GRANT YEAR TOTAL</b>	<b>9,433.43</b>	<b>9,433.43</b>
	<b>T</b>	<b>T</b>
Accruals through November 2017	-	-
Obligations through November 2017	-	-
Subtotal actuals, accruals, and obligations	<u>9,433.43</u>	<u>9,433.43</u>
<b>Approved Original Budget Amount:</b>	<b>25,992.00</b>	<b>25,992.00</b>
<b>Available amount:</b>	<b>\$ 16,558.57</b>	<b>\$ 16,558.57</b>
<b>Budget to Actual Variance:</b>	<b>36%</b>	<b>36%</b>



# Jobs Committee Accounts Payable by GL Distribution - DRAFT

Payment Date Range 11/01/17 - 11/30/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 480 - Workforce Development</b>										
Department <b>98900 - Operating Pool</b>										
Sub-Department <b>98100 - Administration</b>										
Branch <b>01 - Central</b>										
Account <b>53130 - General Association Dues</b>										
6060 - Illinois Workforce Partnership	005-9/30/2017	Renewal of Annuual Memebership July 2017 -June 2018	Paid by Check # 359370		09/30/2017	11/03/2017	10/31/2017		11/13/2017	1,500.00
Account <b>53130 - General Association Dues</b> Totals								Invoice Transactions	1	\$1,500.00
Branch <b>01 - Central</b> Totals								Invoice Transactions	1	\$1,500.00
Branch <b>02 - Aurora</b>										
Account <b>50590 - Professional Services</b>										
2748 - Accurate Document Destruction Inc (GROOT)	15391856	Document Shredding 10/31/2017	Paid by EFT # 43948		10/31/2017	11/17/2017	11/17/2017		11/27/2017	49.35
Account <b>50590 - Professional Services</b> Totals								Invoice Transactions	1	\$49.35
Account <b>60000 - Office Supplies</b>										
8930 - Impact Networking, LLC	960410	Overage Charges 10/7 - 11/6/2017	Paid by EFT # 44060		11/07/2017	11/17/2017	11/17/2017		11/27/2017	67.94
3578 - Warehouse Direct Office Products	3678318-0	Office Supplies - North Aurora	Paid by EFT # 44194		11/02/2017	11/17/2017	11/17/2017		11/27/2017	255.19
Account <b>60000 - Office Supplies</b> Totals								Invoice Transactions	2	\$323.13
Account <b>60040 - Postage</b>										
1197 - Postmaster	001817	North Aurora Permit #1001	Paid by Check # 359424		10/31/2017	11/03/2017	10/31/2017		11/13/2017	150.00
Account <b>60040 - Postage</b> Totals								Invoice Transactions	1	\$150.00
Account <b>64000 - Telephone</b>										
4204 - Comcast	0880673585-11/17	Service - November 2017 Acct# 8771100880673585	Paid by Check # 359313		10/24/2017	11/03/2017	10/31/2017		11/13/2017	250.07
4204 - Comcast	0610153906-11/17	Service - November 2017 Acct#87712006101539 06	Paid by Check # 359527		11/13/2017	11/17/2017	11/17/2017		11/27/2017	59.90
Account <b>64000 - Telephone</b> Totals								Invoice Transactions	2	\$309.97
Account <b>64020 - Internet</b>										
4204 - Comcast	0880673585-11/17	Service - November 2017 Acct# 8771100880673585	Paid by Check # 359313		10/24/2017	11/03/2017	10/31/2017		11/13/2017	186.97
4204 - Comcast	0610153906-11/17	Service - November 2017 Acct#87712006101539 06	Paid by Check # 359527		11/13/2017	11/17/2017	11/17/2017		11/27/2017	160.70
Account <b>64020 - Internet</b> Totals								Invoice Transactions	2	\$347.67
Branch <b>02 - Aurora</b> Totals								Invoice Transactions	8	\$1,180.12



# Jobs Committee Accounts Payable by GL Distribution - DRAFT

Payment Date Range 11/01/17 - 11/30/17

Vendor	Invoice No.	Invoice Description	Status	Held Reason	Invoice Date	Due Date	G/L Date	Received Date	Payment Date	Invoice Amount
<b>Fund 480 - Workforce Development</b>										
Department <b>98900 - Operating Pool</b>										
Sub-Department <b>98100 - Administration</b>										
Branch <b>03 - DeKalb</b>										
Account <b>52010 - Janitorial Services</b>										
8956 - Sparkle Janitorial Service	905906	Service - 10/6,10/13,10/20,10/27/17	Paid by EFT # 43898		11/02/2017	11/03/2017	10/31/2017		11/13/2017	641.45
Account <b>52010 - Janitorial Services</b> Totals									Invoice Transactions 1	\$641.45
Account <b>60000 - Office Supplies</b>										
8930 - Impact Networking, LLC	960410	Overage Charges 10/7 - 11/6/2017	Paid by EFT # 44060		11/07/2017	11/17/2017	11/17/2017		11/27/2017	29.08
Account <b>60000 - Office Supplies</b> Totals									Invoice Transactions 1	\$29.08
Account <b>63000 - Utilities- Natural Gas</b>										
2253 - Nicor Gas	03469161859-1017	Service for 9/25-10/25/17 Acct# 03469161859	Paid by Check # 359412		10/25/2017	11/03/2017	10/31/2017		11/13/2017	27.16
Account <b>63000 - Utilities- Natural Gas</b> Totals									Invoice Transactions 1	\$27.16
Account <b>63010 - Utilities- Electric</b>										
1054 - ComEd	3963095144-10/17	Service - October 2017 Acct# 3963095144-10/17	Paid by Check # 359327		10/25/2017	11/03/2017	10/31/2017		11/13/2017	274.03
Account <b>63010 - Utilities- Electric</b> Totals									Invoice Transactions 1	\$274.03
Branch <b>03 - DeKalb</b> Totals									Invoice Transactions 4	\$971.72
Branch <b>05 - Kendall</b>										
Account <b>64000 - Telephone</b>										
1057 - AT&T	6305538645-11/17	Service - November 2017 Account#63055386454800	Paid by Check # 359272		10/25/2017	11/03/2017	10/31/2017		11/13/2017	95.51
6163 - MCI	8692704347-10/17	Service for October 2017 Acct#08692704347	Paid by Check # 359394		11/01/2017	11/03/2017	10/31/2017		11/13/2017	44.95
Account <b>64000 - Telephone</b> Totals									Invoice Transactions 2	\$140.46
Account <b>64020 - Internet</b>										
4204 - Comcast	0660154242-11/17	Internet Services for November 2017 Acct# 8771200660154242	Paid by Check # 359528		11/16/2017	11/17/2017	11/17/2017		11/27/2017	89.85
Account <b>64020 - Internet</b> Totals									Invoice Transactions 1	\$89.85
Branch <b>05 - Kendall</b> Totals									Invoice Transactions 3	\$230.31
Sub-Department <b>98100 - Administration</b> Totals									Invoice Transactions 16	\$3,882.15
Department <b>98900 - Operating Pool</b> Totals									Invoice Transactions 16	\$3,882.15
Fund <b>480 - Workforce Development</b> Totals									Invoice Transactions 16	\$3,882.15
Grand Totals									Invoice Transactions 16	\$3,882.15